



**Meeting Agenda Continuum of  
Care (CoC) Board  
Wednesday, November 8, 2017  
1:00pm-2:30pm**

Ventura County Community Foundation  
4001 Mission Oaks Blvd.  
Community Room  
Camarillo, CA 93012

1. Call to Order.
2. Approval of, Minutes of the meeting of Governance Board held October 11, 2017.
3. Public Comment/Board Comments

Continuum of Care Governance Board Business

4. Receive and file draft Annual Homeless Assessment Report (AHAR) with final report due to HUD on December 1, 2017.
5. Provide recommendations and authorize staff to pursue funding opportunities for HMIS participation for non-CoC funded programs and entities to increase HMIS coverage rates and participation in Pathways to Home.
6. Receive recommendations and provide input on development of a Ventura County Regional Plan to Address Homelessness.
7. Approval of objectives and performance criteria for Board review of CoC Collaborative Applicant and HMIS Lead agency per section 10.07 of the CoC Alliance Governance Charter and schedule annual review of CoC infrastructure agencies.
8. Receive and file Pathways to Home data April-August 2017.



**Meeting Minutes  
Continuum of Care (CoC) Board  
Wednesday, October 11, 2017  
1:00pm-2:30pm**

Ventura County Community Foundation  
4001 Mission Oaks Blvd.  
Community Room  
Camarillo, CA 93012

1. Call to Order.

Chair Mike Taigman called the meeting to order at 1:05pm

Attendees: Staff: Tara Carruth, Jennifer Harkey, Amy Luoma, Christy Madden

Board members: Sommer Barwick, Carolyn Briggs, Kevin Clerici, Dawn Dyer, Susan Englund, Pam Marshall, Michael Nigh, Drew Powers, Mike Powers, Carmen Ramirez, Mike Taigman

Absent: Martin Hernandez (excused), Nancy Wharfield

Public Attendees: Ruth Fontaine, Juan Cordova, Maryza Seal, Gane Brooking, Daniel Dominguez, Jason Meek, Cynder Sinclair, Anna Flores

2. Approval of, Minutes of the meeting of Governance Board held September 13, 2017. Minutes approved with motion by **Carolyn Briggs**, seconded by **Susan Englund** to approve minutes of September 13, 2017. Unanimous approval.

3. Public Comment/Board Comments: No comments.

Continuum of Care Governance Board Business

4. Reviewed and filed an update on FY17 CoC NOFA submitted on Tuesday September 26, 2017 to the United States Department of Housing and Urban Development.

Staff presented an overview of the key issues to be considered for improving in FY18. Board members commented on the need for all homeless service providers to participate in HMIS, emphasizing that Veteran Affairs Supportive Housing (VASH) is especially needed due to the number of vouchers issued in Ventura County. Staff confirmed that each housing authority has been approached about HMIS participation.

5. Adopted funding priorities to address the highest unmet needs of Ventura County homeless services system to disseminate to all HUD entitlement jurisdictions.

Staff reviewed the recommendations for disseminating key priorities to the jurisdictions, specifically addressing FY 2018-19 HUD entitlement funding. Board members discussed the scope of CDBG Entitlement funding and agreed that the needs of our homeless

population should be a priority. Recommendations were made to encourage innovation and creative approaches to housing. Also, the growing chronically homeless population should be a priority for Permanent Supportive Housing units. Suggestions were made to include HOME funds in this recommendation as well. Pam Marshall moved to approve with Sommer Barwick seconding motion. Unanimous board approval.

6. Received a report on the 2018 Homeless Count utilizing the "Counting Us" Simtech Solutions mobile app and plans for improving the 2018 Homeless Count.

Staff presented the benefits of using the GPS enabled tool which will allow for real-time data and the ability to cross reference Point-In-Time data with the prioritized list for housing. Staff will conduct a separate training for count leaders in each area and implement a test count phase.

7. Board review of CoC Collaborative Applicant and HMIS Lead Agency per section 10.07 of the CoC Alliance Governance Charter.

Board members recommend that CoC staff complete a summary of highlights, accomplishments and next steps for the Board to review. This report should include the objectives and performance measures. Suggestions were made to incorporate a closed session in the structure to allow for more dialogue in the review process. CoC staff mentioned that a survey is currently being conducted to request feedback from the providers. Board members recommend a survey with two or three questions be sent out the CoC Alliance for feedback as well.

8. Received and filed CoC Committee and Staff updates.

Staff presented a summary report of the ongoing progress with each CoC committee. Board members inquired on the need for privately funded providers to obtain HMIS licenses. Staff emphasized that CoC funding cannot be used for licensing costs so there will need to be an alternative source of funds to assist with this onboarding.

Meeting adjourned. Next meeting on November 8<sup>th</sup> at 1:00pm at Ventura County Community Foundation.

November 8, 2017

CoC Governance Board

**SUBJECT:** Receive and file draft Annual Homeless Assessment Report (AHAR) with final report due to HUD on December 1, 2017.

**BACKGROUND:** The AHAR is a report to the U.S. Congress on homelessness in America. It has become the central resource for national data on homelessness used by federal, state and local policymakers to understand trends in homelessness and inform their policies. The report provides counts of people experiencing homelessness and describes their demographic characteristics and service use patterns. The AHAR is based on local data from Point-in-Time (PIT) counts, Housing Inventory Counts (HIC), and Homeless Management Information Systems (HMIS). Data are reported separately for individuals and people in families in the following reporting categories:

1. Emergency Shelter for Families (ES-FAM)
2. Emergency Shelter for Individuals (ES-IND)
3. Transitional Housing for Families (TH-FAM)
4. Transitional Housing for Individuals (TH-IND)
5. Permanent Supportive Housing for Families (PSH-FAM)
6. Permanent Supportive Housing for Individuals (PSH-IND)

These reporting categories are submitted separately for all people in these programs and for veterans only.

The 12-month estimates of sheltered homelessness reported in the AHAR are based on HMIS data on the use of homeless residential programs from October 1 through September 30 of the following year.

All Continuums of Care (CoCs) are encouraged to participate in the AHAR and submit data for the entire continuum. Participation in the AHAR is now a scoring factor in the application for funding that CoCs submit to HUD each year. Criteria to participate in the AHAR include the following:

1. AHAR data must be generated from an HMIS;
2. Communities must have at least 50% of beds community-wide represented in their HMIS, excluding domestic violence provider beds.
3. Communities must collect accurate entry and exit dates for all clients served.

4. Communities must accurately report information used to calculate bed utilization rates
5. Communities must have reasonably low missing values.

**DISCUSSION:** Ventura County's draft AHAR was submitted on October 26, 2017. A summary of this draft report (Exhibit A) was presented to the VC CoC Data Committee on November 2, 2017. CoC staff has a scheduled meeting with the HMIS Lead Agency on November 8<sup>th</sup> to review areas of concern which include:

- 1) ES-FAM low HMIS coverage rate of 48%;
- 2) ES-IND report contains 224 persons which does not reflect total number of persons utilizing West County Winter Warming Shelter in 16-17 season;
- 3) Utilization rates for PSH-IND and PSH-FAM reflect lower than expected, 86% and 76%.

**RECOMMENDATIONS:**

1. Receive and file draft AHAR report.

## 2017 AHAR Data for Ventura County

### Emergency Shelter Family

Unduplicated persons	79
20	32
# of beds not in HMIS	22
HMIS bed coverage rate	48%
<b>Bed Utilization Point in Time</b>	
October 26, 2016	19 (95%)
January 25, 2017	15 (75%)
April 26, 2017	23 (115%)
July 26, 2017	29 (145%)
Average	19 (95%)

### Emergency Shelter Individual

Unduplicated persons	224
# of beds in HMIS (year round equivalent)	86
# of beds not in HMIS	34
HMIS bed coverage rate	72%
<b>Bed Utilization Point in Time</b>	
October 26, 2016	22 (61%)
January 25, 2017	48 (56%)
April 26, 2017	37 (77%)
July 26, 2017	51 (106%)
Average	43 (50%)

### Transitional Housing Family

Unduplicated persons	130
# of beds in HMIS	63
# of beds not in HMIS	44
HMIS bed coverage rate	59%
<b>Bed Utilization Point in Time</b>	
October 26, 2016	71 (81%)
January 26, 2017 (74 beds)	72 (97%)
April 26, 2017 (74 beds)	66 (89%)
July 26, 2017 (74 beds)	70 (90%)
Average	71 (81%)

**Transitional Housing Individual**

Unduplicated persons	123
# of beds in HMIS	63
# of beds not in HMIS	0
HMIS bed coverage rate	100%
<b>Bed Utilization Point in Time</b>	
October 26, 2016	60 (95%)
January 26, 2017	63 (100%)
April 26, 2017	59 (94%)
July 26, 2017	59 (94%)
Average	57 (90%)

**Permanent Supportive Housing Family**

Unduplicated persons	77
# of beds in HMIS	101
# of beds not in HMIS	0
HMIS bed coverage rate	100%
<b>Bed Utilization Point in Time</b>	
October 26, 2016	77 (76%)
January 26, 2017	76 (75%)
April 26, 2017	76 (75%)
July 26, 2017	76 (75%)
Average	76 (75%)

**Permanent Supportive Housing Individual**

Unduplicated persons	158
# of beds in HMIS	161
# of beds not in HMIS	0
HMIS bed coverage rate	100%
<b>Bed Utilization Point in Time</b>	
October 26, 2016	136 (84%)
January 26, 2017	138 (86%)
April 26, 2017	138 (86%)
July 26, 2017	141 (88%)
Average	139 (86%)

November 8, 2017

CoC Governance Board

**SUBJECT:** Provide recommendations and authorize staff to pursue funding opportunities for HMIS participation for non-HUD funded programs and entities to increase HMIS coverage rates and participation in Pathways to Home.

**BACKGROUND:** The Homeless Information Management System (HMIS) is a required system for homeless service providers that receive Continuum of Care (CoC) or Emergency Solutions Grant (ESG) funding. Use of the system is not required by programs/agencies that do not receive these HUD funds although HUD and the local CoC encourages system-wide participation. In June 2016, the Ventura County Continuum of Care (VCCoC) Board approved the Homeless Services and Housing Chart which prioritized programs and services into 2 Tiers. Tier 1 providers provide homeless services as a core mission or program; Tier 2 providers provide services to the general public but also serve homeless persons. The Board at that time approved this list and prioritized efforts to recruit Tier 1 providers to participate in HMIS. HMIS licenses are paid for by provider agencies annually. A HMIS license costs \$250 for set up and \$250 annual fee per license. A license is assigned to one user and because of privacy issues cannot be shared. Most agencies have more than one HMIS license to comply with privacy and confidentiality rules of HMIS.

HMIS is managed by the County of Ventura Human Services Agency with a grant of \$90,778 plus an additional \$150,000 HUD CoC funding for Pathways to Home. HMIS licenses are purchased from the HMIS vendor, Mediware.

**DISCUSSION:** HMIS participation is essential to comprehensive reporting on the Ventura County homeless services system. Privately funded providers began showing an increased interest in participating in HMIS with the launch of Pathways to Home coordinated entry system in October 2016. Agencies and programs have indicated that the key barrier to using HMIS is the cost associated with HMIS licensure.

Shelter and housing programs not included in HMIS impact the Continuum of Care's score in the grant competition with HMIS coverage rates of less than 80%. All programs that provide shelter, transitional and permanent housing are recommended to be included in HMIS if the provider is willing and barriers can be overcome. The programs listed below that impact the CoC through decreased HMIS participation rate are highlighted in yellow. Programs/agencies



that could serve a point of entry into Pathways to Home for a specific population or region are highlighted in green.

The following Tier 1 agencies/programs want to use HMIS:

Agency	Program	Service Type	Target Population
Housing Authority of the City of San Buenaventura	VASH	Permanent Supportive Housing	Veterans
Oxnard Housing Authority	VASH	Permanent Supportive Housing	Veterans
TAY Tunnel	Multi-Service	Drop In Center/Emergency motel vouchers	Transition Age Youth
The City Center	The City Center	Transitional Housing	Families

The following Tier 2 providers have expressed interest in using HMIS:

Agency	Program	Service Type	Target Population
Gold Coast Veteran Foundation		Supportive Services only	Veterans
Gold Coast Health Plan	Care Coordinators	Supportive Services only	All
Help of Ojai	CAP Drop-In Center	Drop In Center	Families/Singles/Seniors
Spirit of Santa Paula	Drop-in Center	Drop In Center	All

**RECOMMENDATIONS:**

1. Provide staff with recommendations of possible funding options for HMIS licenses for programs/agencies not mandated to use HMIS by HUD funding.
2. Authorize staff to pursue recommended funding opportunities and/or link provider agencies with potential funders.
3. Confirm prioritization of providers in Tier 1 and Tier 2.

CoC Services Workgroup  
Homeless Services Housing Chart

	A	B	C	D	E	F	G
1	Service Type	Service Name	Agency	Population Served	Tier	Region	HMIS
2	Drop-in Center	Lutheran Social Services Drop-in Center	Lutheran Social Services	All	1	Thousand Oaks	Y
3	Drop-In Center	Community Action Drop-In Center	Community Action Ventura County	All	1	Oxnard	Y
4	Drop-In Center	Our Place (Safe Haven) Multi-Service Center	Turning Point Foundation	Mentally Ill	1	Ventura	Y
5	Drop-In Center	Spirit of Santa Paula	Kay Wilson-Bolton	All	1	Santa Paula	N
6	Drop-In Center	The Samaritan Center	The Samaritan Center	All	1	Simi Valley	Y
7	Drug and Alcohol	Rescue Mission Residential Treatment	Ventura County Rescue Mission	Men	1	Oxnard	N
8	Medical	Healthcare for the Homeless	Ventura County HCA	All	1	Ventura/Oxnard/Simi Valley	Y
9	Outreach	Interface Street Outreach Program	Interface Children and Family Services	Youth Ages 12 to 21	1	Oxnard/Ventura	Y
10	Outreach	PATH	Ventura County Behavioral Health	Mentally Ill	1	County-wide	Y
11	Rapid Re-Housing	H.S.A. Homeless Services Program	Ventura County Human Services Agency	All	1	County-wide	Y
12	Outreach/Rapid Re-Housing	PU Homeless 2 Home	Project Understanding	All	1	Ventura/Oxnard	Y
13	Outreach/Rapid Re-Housing	SA Homeless 2 Home	Salvation Army-Ventura	All	1	Ventura	Y
14	Rapid Re-Housing	SVDPLA	St Vincent de Paul	Families	1	County-wide	Y
15	Rapid Re-Housing	TPF Homeless 2 Home	Turning Point Foundation	Mentally Ill	1	County-wide	Y
16	Outreach/Rapid Re-Housing	VA Homeless Outreach (SSVF)	Salvation Army	Families	1	County-wide	Y
17	Permanent Supportive Housing	Casa de Paz	Many Mansions	Mentally Ill	1	Simi Valley	Y
18	Permanent Supportive Housing	Scattered Site	Community Action Ventura County	All	1	Ventura/Oxnard	Y
19	Permanent Supportive Housing	Esseff Village	Many Mansions	All	1		Y
20	Permanent Supportive Housing	Pepper Tree Apartments	Many Mansions	All	1		Y
21	Permanent Supportive Housing	Richmond Terrace	Many Mansions	All	1		Y
22	Permanent Supportive Housing	SHORE	Project Understanding	All	1	Ventura	Y
23	Permanent Supportive Housing	Stephenson Place	Turning Point Foundation	Mentally Ill	1	Ventura	Y
24	Permanent Supportive Housing	Wooley House	Turning Point Foundation	Mentally Ill	1	Oxnard	Y
25	Permanent Very Low-Income Housing	El Patio	People's Self Help/VCBH	All	1	Ventura	Y
26	Permanent Very Low-Income Housing	CoC Permanent Supportive Housing	Ventura County Behavioral Health	Mentally Ill	1	Oxnard	Y
27	Permanent Very Low-Income Housing	Permanent Supportive Housing	Housing Authority of the City of San Buenaventura	All	1	Ventura	Y
28	Permanent Supportive Housing	VASH Vouchers	VA/Oxnard Housing Authority	Veterans	1	Oxnard	N
29	Permanent Supportive Housing	VASH Vouchers	VA/Ventura City Housing Authority	Veterans	1	Ventura	N
30	Safe Haven	Our Place Safe Haven	Turning Point Foundation	Mentally Ill	1	County-wide	Y
31	Shelters	Domestic Violence Shelters	Coalition for Family Harmony	Women and Children	1	County-wide	N
32	Shelters	Kingdom Center	Kingdom Center	Women and Children	1	Oxnard	Y
33	Shelters	Interface Runaway & Homeless Youth Shelter	Interface Children & Family Services	Youth Ages 12-17	1	County-wide	Y
34	Shelters	Lighthouse	Ventura County Rescue Mission	Women and Children	1	Oxnard	N
35	Shelters	Rescue Mission	Ventura County Rescue Mission	Men	1	Oxnard	N

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1	Service Type	Service Name	Agency	Population Served	Tier	Region	HMIS
36	Shelters - Winter Warming	Ojai Valley Family Shelter	Ojai Family Shelter	All	1	Ojai	N
37	Shelters - Winter Warming	Simi Valley - P.A.D.S.	Samaritan Center	All	1	Simi Valley	Y
38	Shelters - Winter Warming	Thousand Oaks - Conejo Valley Winter Shelter	LSS	All	1	Thousand Oaks	Y
39	Shelters - Winter Warming	West County Winter Warming Shelter		All	1	Ventura/Oxnard	Y
40	Transitional Housing	Kingdom Center	Kingdom Center	Women and Children	1	Oxnard	Y
41	Transitional Housing	Light House	Ventura County Rescue Mission	Women	1	Oxnard	N
42	Transitional Housing	RAIN Program	Ventura County Human Services Agency	All	1	County-wide	Y
43	Transitional Housing	River Haven	Turning Point Foundation	All	1	Ventura	Y
44	Transitional Housing	Transitional Living Center	Salvation Army-Ventura	Families and Women	1	Ventura	Y
45	Transitional Housing	Vince Street Transitional Housing	Turning Point Foundation	Veterans	1	Ventura	Y
46	Drop-In Center	TAY Tunnel	Pacific Clinics	Transition Age Youth	1	Oxnard	N
47	Agency Services Center	Catholic Charities Center	Catholic Charities	At Risk Homeless	2	Oxnard	
48	Agency Services Center	Catholic Charities Center	Catholic Charities	At Risk Homeless	2	Ventura	
49	Agency Services Center	Children & Family Services-Youth Division	Ventura County Human Services Agency	Transition Age Youth	2	County-wide	
50	Agency Services Center	Salvation Army Service Center	Salvation Army-Oxnard	All	2	Oxnard	
51	Agency Services Center	Youth Services	Interface Children and Family Services	Youth Ages 12 to 21	2	County-wide	
52	Drop-in Center	CAP Drop-In Center	Help of Ojai	All	2	Ojai	
53	Drug and Alcohol	Alcohol and Drug Program -Outpatient	Ventura County Behavioral Health	Men All	2	County-wide	
54	Drug and Alcohol	Lighthouse Recovery Residential Treatment	Ventura County Rescue Mission	Women	2	Oxnard	
55	Drug and Alcohol	New Start for Moms Residential Treatment	New Start for Moms	Women	2	Oxnard	
56	Drug and Alcohol	Prototypes Residential Treatment	Prototypes	Women	2	County-wide	
57	Drug and Alcohol	Victory Outreach Residential Treatment	Victory Outreach	Men	2	Ventura	
58	Drug and Alcohol	Khepera House Detox & Residential Treatment	Khepera House	Men	2	County-wide	N
59	Employment	Californi State Jobs	State/Regional <b>NO FEES</b>	All	2	County-wide	
60	Employment	Center for Employment Training	State Agency/National Program <b>FEES</b>	Teens/ Adults/Disabled	2	County-wide	
61	Employment	America's Job Center	County Human Services Agency <b>NO FEES</b>	Adults/Youth	2	County-wide	
62	Employment	Employment Development dept	State /Fed <b>NO FEES</b>	Adult	2	State/Regional	
63	Employment	America's Job Center	Local/State Agency (DOL) <b>NO FEES</b>	Emps/Vets/Dis/Yth/elder	2	County-wide	
64	Employment	H.S.A. Job and Career Center	Federal Agency (DOL) <b>NO FEES</b>	All	2	County-wide	
65	Employment	Innovative Program	WIF/DOL	Homeless/Youth/Incarser	2	County-wide	
66	Employment	Job Corps	Local/State Agency <b>NO FEES IF LOW INC</b>	Transition Age Youth	2	County-wide	
67	Employment	Ventura County Jobs With A Future	Ventura County <b>NO FEES</b>	Adults/Youth	2	County-wide	
68	Employment	Vocational Rehabilitaion	State/Fed <b>NO FEES</b>	Adults/Disabilities	2	State/Regional	
69	Employment	WIOA Act	Federal Law 2014	Adults/Youth/dislocated	2	County-wide	

CoC Services Workgroup  
Homeless Services Housing Chart

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1	Service Type	Service Name	Agency	Population Served	Tier	Region	HMIS
70	Employment	Work Force Ventura County	Ventura County <b>NO FEES</b>	Adults/Youth/disabilities	2	County-wide	
71	Food and Meals	Community Assistance of Santa Paula	Community Assistance of Santa Paula	All	2	Santa Paula	
72	Food and Meals	Community Assistance Program	Help of Ojai	All	2	Ojai	
73	Food and Meals	Family to Family	Family to Family	All	2	Ventura	
74	Food and Meals	Lutheran Social Services	Lutheran Social Services	All	2	T.O.	
75	Food and Meals	Manna Conejo Valley Food Bank	Manna Conejo Valley Food Bank	All	2	T.O.	
76	Food and Meals	Many Meals	Many Meals	All	2	Santa Paula	
77	Food and Meals	Salvation Army Service Center	Salvation Army-Oxnard	All	2	Oxnard	
78	Food and Meals	Salvation Army Service Center	Salvation Army-Oxnard	All	2	Simi Valley	
79	Food and Meals	Salvation Army Service Center	Salvation Army-Ventura	All	2	Ventura	
80	Food and Meals	Spirit of Santa Paula	Spirit of Santa Paula	All	2	Santa Paula	
81	Food and Meals	The Samaritan Center	The Samaritan Center	All	2	Simi Valley	
82	Food and Meals	Ventura County Rescue Mission	Ventura County Rescue Mission	All	2	Oxnard	
83	Legal	California Rural Legal Assistance	California Rural Legal Assistance	All	2	County-wide	
84	Legal	Conejo Free Clinic	Conejo Free Clinic	All	2	T.O.	
85	Legal	Grey Law	Grey Law	Seniors	2	County-wide	
86	Legal	Housing Rights Center	Housing Rights Center	All	2	County-wide	
87	Legal	Jewish Family Services	Jewish Family Services	All	2	Ventura	
88	Legal	Self Help Legal Access Center	Self Help Legal Access Center	All	2	County-wide	
89	Legal	Simi Free Clinic	Simi Free Clinic	All	2	Simi Valley	
90	Medical	Free Clinic of Simi Valley	Free Clinic of Simi Valley	All	2	Simi Valley	
91	Medical	Ventura County Ambulatory Health Clinics	Ventura County HCA	All	2	County-wide	
92	Medical	Westminster Free Clinic	Westminster Free Clinic	All	2	T.O.	
93	Mental Health	Rehabilitation Center	Turning Point Foundation	Mentally Ill	2	Ventura/Oxnard	
94	Mental Health	Tay Tunnel	Pacific Clinics	Mentally Ill	2	Oxnard	
95	Mental Health	VCBH Outpatient Clinics	Ventura County Behavioral Health	Mentally Ill	2	County-wide	
96	Mental Health	Wellness Center	Turning Point Foundation	Mentally Ill	2	Ventura/Oxnard	
97	Mental Health	Rehabilitation Center	Path Point	Mentally Ill	2	T.O.	
98	Outreach	VCBH RISE Program	Ventura County Behavioral Health	Mentally Ill	2	County-wide	
99	Permanent Supported Housing	Villa Calleguas	Villa Calleguas, Inc	Mentally Ill	2	Camarillo	
100	Permanent Very Low-Income Housing	Housing Choice Vouchers	Area Housing Authority of Ventura County	All	2	T.O./Simi Valley/Ojai/Camarillo	
101	Permanent Very Low-Income Housing	Housing Choice Vouchers	Housing Authority of the City of San Buenaventura	All	2	Ventura	
102	Permanent Very Low-Income Housing	Housing Choice Vouchers	Oxnard Housing Authority	All	2	Oxnard	
103	Permanent Very Low-Income Housing	Housing Choice Vouchers	Point Hueneme Housing Authority	All	2	Port Hueneme	

CoC Services Workgroup  
Homeless Services Housing Chart

	A	B	C	D	E	F	G
1	Service Type	Service Name	Agency	Population Served	Tier	Region	HMIS
104	Permanent Very Low-Income Housing	Housing Choice Vouchers	Santa Paula City Housing Authority	All	2	Santa Paula	
105	Permanent Very Low-Income Housing	Kalorama Apartments	Cabrillo Economic Development	All	2	Ventura	
106	Shelters	Domestic Violence Shelters	Interface Children and Family Services	Women and Children	2	County-wide	
107	Agency Services Center	County Veterans Service Center	Ventura County Veterans Services	Veterans	3	County-wide	
108	Agency Services Center	Military Collaborative	Ventura County Military Collaborative	Veterans	3	County-wide	
109	Agency Services Center	Veterans Service Center	Gold Coast Veterans Foundation	Veterans	3	County-wide	
110	Domestic Violence	Counseling Services	Interface Children and Family Services		3		
111	Drug and Alcohol	Palmer Drug/Alcohol Abuse Program.	Palmer Drug/Alcohol Abuse Program.	Transition Age Youth	3	Camarillo	
112	Drug and Alcohol	Tarzana Detox	Tarzana Treatment Center	All	3	County-wide	
113	Drug and Alcohol	Teen Challenge Residential Treatment	Teen Challenge	Transition Age Youth	3	Ventura	
114	Employment	California Apprenticeship	California EDD <b>NO FEES</b>	All	3	County-wide	
115	Employment	Employment Training Panel	EDT/EDD/DOR	Disabled	3	County-wide	
116	Food and Meals	Catholic Charities Center	Catholic Charities	At Risk Homeless	3	Oxnard	
117	Food and Meals	Catholic Charities Center	Catholic Charities	At Risk Homeless	3	Ventura	
118	Food and Meals	Catholic Charities Center	Catholic Charities	At Risk Homeless	3	Moorpark	
119	Medical	Clinicas del Camino Real Clinics	Clinicas del Camino Real	All	3	Ventura	
120	Medical	Clinicas del Camino Real Clinics	Clinicas del Camino Real	All	3	Oxnard	
121	Medical	Clinicas del Camino Real Clinics	Clinicas del Camino Real	All	3	Santa Paula	
122	Medical	Clinicas del Camino Real Clinics	Clinicas del Camino Real	All	3	Simi Valley	
123	Medical	Clinicas del Camino Real Clinics	Clinicas del Camino Real	All	3	Moorpark	
124	Medical	Clinicas del Camino Real Clinics	Clinicas del Camino Real	All	3	Newbury park	
125	Medical	Medical/Dental Clinic	Salvation Army-Oxnard	All	3	Oxnard	
126	Medical	VA Outpatient Clinic	Veterans Administration	Veterans	3	County-wide	
127	Mental Health	Interface Children & Family Services	Interface Children & Family Services	All	3	County-wide	
128	Mental Health	Mental Health Clinic	California Lutheran University	All	3	T.O.	
129	Mental Health	VA Outpatient Clinic	Veterans Administration	Veterans	3	County-wide	
130	Mental Health	Vet Center	Veterans Administration	Veterans	3	County-wide	
131	Outreach	Law Enforcement Homeless Outreach	Oxnard Police Department	All	?	Oxnard	
132	Outreach	Law Enforcement Homeless Outreach	Ventura County Sheriff	All	?	Camarillo/T.O./ Simi Valley	
133	Outreach	Law Enforcement Homeless Outreach	Ventura Police Department	All	?	Ventura	

November 8, 2017

CoC Governance Board

**SUBJECT:** Receive input on the expiring 10 Year Plan to End Homelessness and possible updated Ventura County Regional Plan to Address Homelessness.

**BACKGROUND:** The Ventura County 10 Year Plan to End Homelessness expires in 2017. A regional plan is a guidance document that the Continuum of Care, local jurisdictions, homeless service providers and advocates can develop to adopt agreed upon regional goals. While the VC CoC has a strategic plan with goals to increase housing inventory and shelter, the VC CoC has limited influence without the partnership of local jurisdictions, funders and service providers. In many communities the CoC facilitates the development of a regional plan.

The Ventura County 10 Year Plan contained many regional goals such as establishment of shelter programs and increased housing inventory but it did not identify how those efforts might be funded and which entities were responsible for carrying out the goals.

**DISCUSSION:** A regional community plan to address homelessness is not only a way to establish agreed upon goals and measure progress, but increasingly a requirement for receipt of certain funds to be awarded to a community. For instance, the “No Place Like Home” funds through the Mental Health Services Act require there to be a Countywide Homeless Plan that can be the County’s own plan, the Continuum of Care Plan or another regionally adopted plan.

A regional plan makes sense for a community like Ventura County with varied services and resources contained within each city or region of the county. A regional plan could allow for each jurisdiction to create their own priorities within the plan.

**RECOMMENDATIONS:**

1. Receive recommendations from Board on development of an updated Ventura County Regional Plan to Address Homelessness.

November 8, 2017

CoC Governance Board

**SUBJECT:** Approval of objectives and performance criteria for Board review of CoC Collaborative Applicant and HMIS Lead agency per section 10.07 of the CoC Alliance Governance Charter and schedule annual review of CoC infrastructure agencies.

**BACKGROUND:** The CoC governance charter states in section 10.07 that the Governance Board will conduct and document an annual review of the Infrastructure Organization(s) (CoC Lead/Collaborative Applicant and HMIS Lead) capacity to fulfill HUD mandated functions and fiscal accountability. If the review is unsatisfactory, the organization will provide the Board a written corrective action plan within 30 days. The Governance Board will conduct a subsequent review 90 days following the original unsatisfactory annual review to determine if the corrective action plan is being followed and that performance is improving. If the Governance Board determines the Infrastructure Organization's performance continues to be unsatisfactory, the Governance Board may remove the underperforming Infrastructure Organization by a two-third's vote.

**DISCUSSION:** Criteria to be considered for this annual review is contained in Exhibit A. The list of possible performance criteria and objectives was pulled directly from the HUD CoC program rules and regulations. Additional criteria came from the Ventura County Continuum of Care Memorandum of Understanding with the HMIS Lead Agency and VC CoC provider agencies.

**RECOMMENDATIONS:**

1. Receive Board input on objectives and performance criteria of CoC Lead Agency.
2. Approve objectives and performance criteria for review of CoC Lead Agency.
3. Schedule annual review of CoC and HMIS Lead Agencies.

**Continuum of Care  
Roles and Responsibilities:**

<b>Planning Responsibilities</b>	<b>Frequency</b>	<b>Responsible entity</b>
Plan and Conduct Point in Time Count	Annually	CoC Lead agency/Board/community partners
Participate in Consolidated Plans		CoC Lead agency
Consult with ESG recipients including: plan for allocation of ESG funds, reporting on & evaluating performance; coordinated entry and written standards	Annually	CoC Lead agency/CoC Board
Annual gaps analysis of homeless needs and services in CoC	Annually	CoC lead agency with committee and community partners
<b>Evaluate performance</b>		
Establish performance targets	Annual review	CoC Lead/Data Committee/Providers/Board
Monitor recipient/subrecipient performance	Annual	CoC Lead agency
Evaluate outcomes and report to HUD (CoC & ESG funded) APRs and System Performance Reports to HUD	Annual	CoC Lead agency/HMIS Lead/provider agencies
Take action against poor performers	Annually	CoC Lead & CoC Board
<b>Coordinating Housing &amp; Services</b>		
Establishing a Coordinated Entry System	Ongoing	CoC Lead, HMIS Lead, CoC Board, ESG recipients
Written Standards for CoC & ESG	Ongoing	CoC Lead/CoC Board/ESG recipients



## **Collaborative Applicant Roles and Responsibilities**

1. Complete CoC Program Registration.
2. Facilitate full CoC grant application process including developing RFPs, technical assistance for applicants.
3. Submit the CoC consolidated application including CoC Planning Grant.
4. Manages CoC/ESG contracts including CoC Planning Grant.
5. Development of CoC Governance Charter.
6. Lead annual Homeless Count.
7. Complete and submit reports to HUD including but not limited to: AHAR; PIT/HIC; System Performance Reports.
8. In partnership with HMIS Lead Agency and service providers develop and implement a coordinated entry system that complies with HUD requirements.
9. Maintain CoC Board and committee agendas and minutes and post timely to [www.venturacoc.org](http://www.venturacoc.org)
10. Inform CoC Board of changes to HUD program rules and regulations.
11. Coordinate and facilitate collaboration among agencies and community partners to ensure successful planning and partnerships within the CoC's geographic area.
12. Provide technical assistance and training to provider agencies to ensure compliance with HUD CoC regulations, standards and guidelines.
13. Monitor provider agencies programmatic and financial management to ensure compliance with HUD CoC/ESG regulations, standards and guidelines.
14. Coordinate, integrate and leverage resources to maximize impact of services for individuals and families who are homeless in Ventura County.
15. Work with Board and committees to update VC CoC Strategic Plan including efforts to end homelessness among veterans, families, transition-age-youth and persons who are chronically homelessness.



November 8, 2017

CoC Governance Board

**SUBJECT:** Receive and file Pathways to Home data for May – August 2017.

	May-17	Jun-17	17-Jul	17-Aug
<b>New Entries</b>	<b>183</b>	<b>136</b>	<b>136</b>	<b>188</b>
<b>Total East County</b>	<b>48</b>	<b>31</b>	<b>22</b>	<b>45</b>
<i>Westlake Village</i>	2	0	0	2
<i>Thousand Oaks</i>	14	4	2	9
<i>Simi Valley</i>	11	16	10	12
<i>Newbury Park</i>	4	1	1	5
<i>Moorpark</i>	3	1	1	4
<i>Camarillo</i>	14	9	8	13
<b>West County</b>	<b>130</b>	<b>97</b>	<b>95</b>	<b>139</b>
<i>Ventura</i>	47	39	28	46
<i>Saticoy</i>	2	0	0	0
<i>Santa Paula</i>	11	4	1	0
<i>Port Hueneme</i>	9	6	4	7
<i>Oxnard</i>	56	44	52	72
<i>Ojai</i>	2	1	5	2
<i>Fillmore</i>	3	2	1	3
<i>Oak View</i>	0	0	1	0
<i>Piru</i>	0	1	1	0
<b>unknown</b>	<b>5</b>	<b>8</b>	<b>19</b>	<b>4</b>
<b>VI-SPDAT's completed</b>	<b>20</b>	<b>22</b>	<b>28</b>	<b>16</b>
<b>Outgoing Referrals</b>	<b>195</b>	<b>123</b>	<b>101</b>	<b>208</b>
accepted referrals	114	76	72	118
declined referrals	71	36	14	44
outstanding referrals	10	11	15	46
<b>Referrals by Project Type</b>				
<i>Homeless Prevention</i>	14	7	22	31
<i>Emergency Shelter</i>	3	5	10	23
<i>Permanent Supportive Housing</i>	2	1	2	12
<i>Rapid Re-Housing</i>	89	75	44	71
<i>Rent Payment Assistance</i>	49	0	10	30
<i>Street Outreach</i>	7	2		12
<i>Transitional Housing</i>	27	12	10	28
<i>Case/Care Mgt/ Housing Search</i>	4	0	3	0
<i>CHSP</i>		21		